

**Minnesota State University, Mankato**  
**2025 DISTINGUISHED FACULTY SCHOLAR AWARDS**

*\*\*All nominating materials are due by 3:30 pm on Friday, January 17, 2025\*\**

The Center for Excellence in Scholarship and Research (CESR) and the Faculty Research Committee are seeking nominations for the Minnesota State University, Mankato 2025 Distinguished Faculty Scholar Awards.

NATURE OF AWARD:

1. Up to three (3) Awards will be made each year.
2. Each recipient of the Distinguished Faculty Scholar Award will receive a recognition plaque and \$5,000 for research support and/or professional development. In addition, recipients will be granted a 3-credit course release from their respective college dean (or, if negotiated, an equivalent cash amount to support research). These funds can be used to support any contractually appropriate activity agreed upon by the respective dean and faculty member. Such activities include, but are not limited to, reassigned time for research, half-time research assistant, and/or travel for dissemination of research.
3. Award winners will be announced in March 2025 and recipients will be honored at the 2025 Celebration of Excellence in Research and Creative Activities. In addition, recipients may be invited to present a lecture, exhibition, or performance for their college or university community. These will typically be scheduled for the next academic year following the Award.
4. Nominees who are not selected in their initial year of application may request that their applications remain under consideration for up to two (2) additional years. During this time, applicants may choose to update materials to reflect recent scholarly accomplishments but need not submit new nomination or reference letters unless desired.

ELIGIBILITY:

1. Nominees must be full-time, tenured faculty members who hold the rank of professor.
2. Nominees must have at least eight (8) academic years of service at Minnesota State Mankato prior to being nominated for the Distinguished Faculty Scholar Award.
3. At a minimum, nominees must have national reputations in their fields. Where appropriate, they should have international reputations.

4. No individual may receive the award more than once. Recipients will maintain the title associated with the Award for the duration of their tenure at Minnesota State Mankato.

SELECTION PROCESS AND CRITERIA:

1. The Faculty Research Committee will review nomination materials and select up to three (3) Distinguished Faculty Scholars per year.
2. The Awards will be based on outstanding professional achievements. The achievements may be artistic, historical, literary, philosophical, scientific, or technical.
3. Wide recognition by the academic community beyond Minnesota State Mankato is essential.
4. The Award will usually be based on a body of achievement rather than a particular piece of research, creative work, or other achievement.
5. A substantial part of the achievement must have been accomplished as a faculty member of Minnesota State Mankato.
6. Selection criteria in order of importance to the committee:
  - Quality of the nominee's scholarly or creative achievements, with emphasis on originality, imagination, and innovation. (For example, the quality of outlets for dissemination and perception of the importance of scholarly contributions can be considered.)
  - Impact on the nominee's discipline or field of study. (For example, impact factors of journals and citation indexes will be weighted as appropriate.)
  - National and international scholarly reputation.
  - Contributions to undergraduate and/or graduate education.
  - Contributions to the university, profession, and wider community.

NOMINATION PROCEDURE:

1. Nominations may be made by any member of the University community, including retired faculty members. Faculty members are encouraged to nominate qualified colleagues. Self-nominations are also acceptable. Because the Faculty Research Committee uses D2L to disseminate and evaluate materials, it is asked that when possible, **please send materials in PDF format.**

- a. The nomination letter should specifically address the selection criteria listed.
2. Nomination packets **MUST** include:
    - A written statement by the nominee, which summarizes the nominee's body of work and its impact on the discipline or field of study in language that is accessible to an interdisciplinary audience (not to exceed 5 double-spaced pages). The statement should identify and briefly describe up to **five (5)** specific accomplishments that exemplify the impact of the nominee's work.
      - a. The statement should specifically address the selection criteria listed, providing context/impact where appropriate.
    - At least one (1) sponsoring letter from a Minnesota State Mankato faculty member or administrator who knows the nominee and is able to assess the nominee's contributions to the University and impact on undergraduate and/or graduate education.
    - An up-to-date curriculum vitae.
    - Three (3) letters of recommendation written by individuals outside the University who can attest to the nominee's national or international impact.
    - A representative sample of the nominee's major works (e.g., books, peer-reviewed research publications, musical scores, artistic works).
      - a. Please identify the **five (5)** specific items/works that you feel best represent your skills and accomplishments to the reviewers.
  3. All required nomination materials must be submitted in electronic format to Jason Kaufman ([jason.kaufman@mnsu.edu](mailto:jason.kaufman@mnsu.edu)), Interim Director of the Center for Excellence in Scholarship and Research, no later than **3:30 pm, Friday, January 17, 2025**. Any books, CDs, or binders of photographs or artwork may be delivered to ML88 where it will be made available to committee members.

**NOMINATION FORM**  
**2025 DISTINGUISHED FACULTY SCHOLAR AWARD**

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Campus Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Number of academic years at Minnesota State Mankato as of January 17, 2025: \_\_\_\_\_

**Completed nomination packets must include (please use PDF format):**

- SUMMARY STATEMENT:** Include a narrative statement *written by the nominee* summarizing the nominee's body of work and its impact on the discipline or field of study in language that is accessible to an interdisciplinary audience (not to exceed five double-spaced pages). The statement should identify and briefly describe up to five (5) specific accomplishments that exemplify the impact of the nominee's work.
- LETTER OF SUPPORT:** Include at least one (1) letter from a Minnesota State Mankato faculty member or administrator who can assess the nominee's broader contributions to the University and impact on undergraduate and/or graduate education.
- UP-TO-DATE CURRICULUM VITAE**
- REFERENCES:** List three (3) individuals from outside Minnesota State Mankato who will be submitting support letters that attest to the distinguished record of the nominee and the national or international impact of the nominee's work (it is the responsibility of the nominator to contact these individuals):

1. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing address: \_\_\_\_\_

\_\_\_\_\_  
Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing address: \_\_\_\_\_

\_\_\_\_\_  
Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

3. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing address: \_\_\_\_\_

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Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

- SAMPLES OF WORK:** Include representative samples of the nominee's major works (e.g., books, peer-reviewed research publications, musical scores, videos, or artistic works), and identify to the reviewers the **five (5)** specific items/works that best represent the nominee's skills.

NOMINATED BY:

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All required nomination materials must be submitted in electronic format to Jason Kaufman ([jason.kaufman@mnsu.edu](mailto:jason.kaufman@mnsu.edu)), Interim Director of the Center for Excellence in Scholarship and Research, no later than **3:30 pm, Friday, January 17, 2025**. Any books, CDs, or binders of photographs or artwork may be delivered to ML88 where it will be made available to committee members.